**Article assessment format**

***Basic instruction***

* Thanks for accepting becoming a reviewer of article submitted to consideration to the Ciencias Sociales y Educación (Social Sciences and Education) Journal of the University of Medellín. Your labor contributes to the construction of joint knowledge.
* This is a guide for the final decision of the Editorial Committee.
* The assessment is personal, although for it you consider the need to talk to other peer experts.
* The evaluation is anonymous. You will not be given the authors’ information and these last ones don’t know yours.
* The journal will provide you the status of Collaborator in the credits page at the beginning of the issue.
* Try to provide the most relevant information possible in the comments sections with the purpose of elaborating the best criterion possible towards each article.
* The time limit for the submission of the assessment is two weeks once the article is received for review. Please consider if you are able to comply with this requirement with the purpose of speeding up our editorial processes.
* We respect and comply with the policy for the handling and treatment of data of the University of Medellin, which is available at: <https://www.udem.edu.co/index.php/categoria-noticias-recientes/3461-proteccion-de-datos-personales-2016>

Date of reception /dd/mm/yyyy Date of submission /dd/mm/yyyy

#### ACADEMIC ASSESSMENT

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| --- |
| 1. Title of the article |
| 2. Style and formatting aspect:  2.1 The title and the abstract are coherent with the article’s content?  YES  NO  2.2 Is the work well written in terms of coherence, redaction, orthography and grammar?  YES  NO  2.3. The organization of the sequences and presentations of its contents allow to conclude that there is a structure that facilitates the comprehension of the contents?  YES  NO  2.4. Are every table and figure necessary?  YES  NO  2.5. Are the bibliographical references within the article and are they pertinent and updated?  YES  NO  Please, add anything you assume relevant: |
| 3. **Technical and academic conditions of the article**  3.1. Can a new knowledge be appreciated in the article?  YES  NO  DNA  3.2. Does the article has enough data and support information for the conclusions, theories or concepts that it states?  YES  NO  DNA  3.3. Does the article employ correctly the scientific, experimental and statistical analysis methods correctly?  YES  NO  DNA  3.4. Is the methodology clear and adequate for the article’s topic?  YES  NO  DNA  3.5. Is this article a relevant contribution to your knowledge field?  YES  NO  DNA  Please, add anything you assume relevant: |
| 4. Do you know of any previous publication that hast the essence of the article and that contains a deeper revision of it?  YES  NO  In case of proving an affirmative answer, please reference the article. |
| **Recommendations for Strengthening the Work:**  To strengthen the evaluated work, we require that in your role as a reviewer you provide any relevant observations, comments, criticisms, or suggestions. Similarly, if you know of any additional bibliography that could complement the content presented in the manuscript, we ask that you indicate it in this space.  **(Please fill the “Type of article” section at the end)** |
| **Dictum**   * Acceptable for publication in its current form * Acceptable for publication with minor revisions as indicated by the reviewer * May be considered for publication if the important adjustments indicated by the evaluator are included * Unacceptable for publication in this journal |

Type of article

According to the Ministry of Science, Technology and Innovation of the Republic of Colombia, -Minciencias-, articles can be classified according to the types described below.  Please indicate to which type this article corresponds

***1) Scientific and Technology Research Article***Document that presents, in a detailed manner, the original results of finished research projects. The generally employed structure contains four important sections: introduction, methodology, results and conclusions.

***2) Reflection Article***A document that presents the results of completed research from an analytical, interpretative or critical perspective of the author, on a specific topic, using original sources.

***3) Review Article***A document resulting from a completed research where the results of published or unpublished research on a field of science or technology are analyzed, systematized and integrated, in order to account for the progress and development trends. It is characterized by a careful bibliographic review of at least 50 references.

***4) Short Article***A brief document that presents preliminary or partial original results of a scientific or technological research, which generally requires prompt dissemination.

***5) Case Report***Document that presents the results of a study on a particular situation in order to broadcast the technical and methodological experiences considered in a specific case. It includes an annotated systematic review of the literature on analogous cases.

***6) Topic Review***Document resulting from a critical review of the literature on a particular topic.

***7) Letters to the Editor***Critical, analytical or interpretative positions on papers published in the journal, which in the opinion of the Editorial Committee constitute an important contribution to the discussion of the subject by the scientific community of reference.

**8) Editorial.** Document written by the editor, a member of the editorial committee or a guest researcher on orientations in the thematic domain of the journal.

***9) Translation***Translations of classical or current texts or transcriptions of historical documents or documents of particular interest in the journal's field of publication.

**10) Reflection document not derived from research**

**11) Bibliographical Review**

**12) Other**